

Refresher Program Eligibility

Effective: July 1, 2024

INTRODUCTION

The College of Licensed Practical Nurses and Health Care Aides of Alberta (CLHA) has the authority under the *Health Professions Act* (HPA) to carry out its activities and govern Licensed Practical Nurses (LPNs)* in a manner that protects and serves the public interest.

To provide safe, ethical, and competent care to the public, registrants demonstrate currency of practice as one of the requirements to obtain a practice permit. There are three different ways to meet the education and practice requirements for LPNs in the *Licensed Practical Nurses and Health Care Aides Profession Regulation* (LPN and HCA Profession Regulation). To meet the requirements, the CLHA may refer eligible applicants to complete a refresher program approved by the Council.

PURPOSE

This policy outlines the eligibility criteria for being referred to a refresher program by the CLHA and the timelines for registration after successfully completing a refresher program.

POLICY

Successful completion of a Council-approved refresher program is one way an applicant may meet the currency of practice requirement for registration. An applicant previously registered with the CLHA cannot self-refer to the refresher program; instead, the CLHA must refer them based on meeting other registration requirements and the eligibility criteria listed in this policy.

Referral to a Refresher Program

The CLHA will only refer applicants who have been previously assessed for registration by the CLHA. The CLHA may find an applicant eligible for referral to a refresher program if they meet all the following requirements. The applicant has:

1. previously registered as an LPN on the general register in Alberta;
2. registered as an LPN within the previous 10 years from the date of application in a Canadian jurisdiction. This includes previous registration with the CLHA or another LPN* college in a different Canadian jurisdiction; and

* In this document, "LPN(s)" has the same meaning as "regulated member(s)" in the *Health Professions Act*.

3. applied for registration with the CLHA and has met all requirements for reinstatement except for the actively engaged in practice requirements.

Despite the eligibility criteria above, the LPN may, at their discretion, refer an applicant to the refresher program in exceptional circumstances.

Registration After Completing a Refresher Program

Upon completion of a refresher program, an applicant must obtain registration with the CLHA within four years of program completion to maintain eligibility for registration.

CONCLUSION

The CLHA may refer eligible applicants to the refresher program to meet the education and practice requirements for registration as an LPN in Alberta. This policy outlines the eligibility criteria for referral to the program and timelines for registration after completing the refresher program.

Documents are updated frequently. For the most current version and access to related documents and resources, please visit the Knowledge Hub on clha.com.

If after reading this document you have questions, please contact the CLHA's Professional Practice Team via practice@clha.com or 780-484-8886 or 1-800-661-5877 (toll free in Alberta).