

COUNCIL MEETING AGENDA

**St. Albert Trail Place
13163 146 Street, Edmonton**

DATE: May 28 & 29, 2026

OPEN SESSION COUNCIL MEETING	
<i>Items are related to Regulatory Governance and Council Administration</i>	
1.	Call to Order – Round table introductions
<i>With gratitude, the CLHA acknowledges the traditional territories where we work and learn. The CLHA regulates the Licensed Practical Nurse and Health Care Aide professions on Treaty 6, 7, and 8 territories, the unceded territories, and the Metis homelands. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of what is now known as Canada, whose presence continues to enrich our community and whose ancestors have taken care of the land for centuries.</i>	
2.	Acceptance of the May Agenda
3.	Administration Process <ul style="list-style-type: none"> • Conflict of Interest
4.	Council Minutes <ul style="list-style-type: none"> • February 26 & 27, 2026 minutes • May 13, 2026 minutes
5.	Monitoring CEO Performanceⁱ
5.1.	EL 3 – Financial Condition
5.2.	EL 4 – Asset Protection
6.	Ownership Linkageⁱⁱ <ul style="list-style-type: none"> • Stakeholder Engagement 101 – Global <ul style="list-style-type: none"> ○ Analysis Guide for Board Education
7.	Regulatory Itemsⁱⁱⁱ
7.1.	Licensed Practical Nurses
7.1.1.	Standards of Practice on Continuing Competencies
7.2.	Health Care Aides
7.2.1.	HCA - Standards and Indicators for Program Approval
7.2.2.	HCA – Northern Lakes College satellite program change
7.2.3.	HCA – Alberta HCA Registration Exam Practice Exam Fee
8.	Governance Process items^{iv}
8.1.	Governance Committee Policy Review
8.1.1.	END Policy
8.1.2.	EL 10 – Fees
8.1.3.	GP 4 – Council Committee’s - Terms of Reference approval <ul style="list-style-type: none"> • Appeals and Reviews – Panel of Council

	<ul style="list-style-type: none"> • Hearing Tribunal • Complaint Review Committee • Competence Committee • Council Appointment Committee • CEO Compensation and Evaluation Committee • Governance Committee • Educational Standards Advisory Committee (ESAC)
8.2.	<p>Council Committee Appointments</p> <ul style="list-style-type: none"> • Council Appointment Committee • Council CEO Compensation and Evaluation Committee
8.3.	<p>Committee Sec 15 – HCA appointments</p> <ul style="list-style-type: none"> • HCA - Hearing Tribunal • HCA - Competence • HCA - Complaint Review
8.4.	EL 12 – Investment Policy Committee - Terms of Reference
8.5.	Council Expenses: Updated resources in Nextcloud
8.6.	<p>Council Worksheets for Self-Evaluation of the following policies</p> <ul style="list-style-type: none"> • GP 6 – Code of Conduct • GP 8 – Council Linkage with Ownership • GP 9 – Council Linkage with other Organizations • GP 10 – Council Planning Cycle and Agenda Control • GP 11 – Governance Succession Planning
8.7.	Council Annual Self-evaluation GP 7 Investment in Governance (5.1)
8.8.	Council Meeting dates 2027 – doodle poll
8.9.	Annual Report
9.	Adjournment

ⁱ Scheduled monitoring reports on Ends and Executive Limitations are provided in the meeting package. Discussion should be limited to identifying if a majority of the board is satisfied that there is evidence of compliance with a reasonable interpretation of the policy. If there is not compliance, or if an interpretation is unreasonable, the motion should include the Council’s expectation of when a reasonable interpretation and/or evidence is required.

ⁱⁱ This section of the agenda is intended to discuss the boards plan for connecting with owners or to debrief the results of ownership linkage

ⁱⁱⁱ Regulatory items include those that are consistent with the public interest/safety mandate of the CLHA, i.e. monitoring, evaluating, and improvement activities designed to enhance the protection of the public. Appropriate background information should be provided.

^{iv} The Council reviews the content of any Governance Process policies that are scheduled for routine review, as well as any Governance Process policies that may have been flagged for necessary amendments. Appropriate briefing notes with necessary background information should be provided.